

SUNNINGDALE VILLAGE HALL

Audited Accounts

for the year ended 31 December 2025

SUNNINGDALE VILLAGE HALL

Information

Trustees

Helen Whiteman
Joanne Hermon
Rachel Turner (appointed 19th March 2025)
Adam Lewington (appointed 20th January 2026)
Shazia Khawaja (resigned on 31st December 2025)
Julia Chester (resigned 28th February 2025)
Eric Nicoli (resigned 20th September 2025)
Lee Harrison (resigned 20th January 2026)

Operations Team

Chelsea Willetts - Operations and Bookings Manager
Rachel Aujla - Operations and Bookings Assistant
Stuart Wingate - Hall Caretaker (Resigned on 31st December 2025)
Maria Crawford-Smith – Village Hall Manager (appointed April 2025)

Charity Registered Office

Church Road
Sunningdale
Berkshire
SL5 0NJ

Office Address

Sunningdale Village Hall
Church Road
Ascot
Berkshire
SL5 0NJ

Examiner

Auditing Solutions
46 The Common
Bromham
Chippenham
SN15 2JJ

Bankers

Metro Bank

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Trustees' Report for the year ended 31 December 2025

Registered Charity Number: 299966

Registered Office: Church Road, Sunningdale, Ascot, Berkshire SL5 0NJ

Trustees:

The Trustees at the date of this Report were Helen Whiteman, Joanne Hermon and Rachel Turner (appointed 19th March 2025).

After the year end, Adam Lewington was appointed on 20th January 2026.

Structure, Governance and Management:

The Charity is an unincorporated association governed by a registered Charity Commission Scheme dated 12 February 1988 as amended on 23 November 2009, 31 March 2017 and 20 September 2019. Governance is the responsibility of a Trustee Board. The day-to-day management of the Charity is carried out by an Operations Team appointed by the Trustees.

Financial review:

The Trustees report that in 2025, the year covered by this report, the charity made a deficit of £3,839 (2024: surplus of £2,343). Income levels have decreased to £55,097 (2024: £58,032).

Expenditure of £58,936 (2024: £55,689) has increased due to supplier increases and an additional member of staff taken on in April 2025.

At 31 December 2025, reserves, all of which were unrestricted, were £44,082 (2024: £47,920). Trustees have reviewed their reserves policy, which is to maintain reserves at a minimum of six months running expenditure, currently equating to approximately £27,500, in addition to those designated for specific purposes. As the general reserve balance of £17,808 was below the reserve policy, the Trustees intend to rebuild this fund in the coming year. The designated reserve stands at £26,274, there has been no movement during this year and the balance remains the same as the brought forward balance on 1st January 2025 of £26,274.

Any other reserves are available for investment in the further development of the facilities and activities of the charity, as and when deemed appropriate by the Trustees,

Objectives and Activities:

The object of the Charity is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Sunningdale and the neighbourhood thereof (the "area of benefit") without distinction of political, religious or other opinions, for meetings, lectures and classes, and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

SUNNINGDALE VILLAGE HALL

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Sunningdale Village Hall sits at the heart of Sunningdale's community life and is the home of a wide range of social, leisure and recreational activities. It is used throughout the day and evening for many classes and activities. The main hall has a raised wooden stage area ideal for theatrical performances or musical events. A serving hatch direct from the kitchen makes it an ideal venue for many functions where eating and dancing can be combined. A smaller hall at the rear of the building is the home (during the day in term time) of Sunningdale Pre-School. It too has its own kitchen and can be hired for events at evenings and weekends. There are also gardens to the rear of the building.

The Trustees monitor hire rates to ensure that the facilities are affordable to a wide cross section of the community, whilst remaining competitive with alternative venues and sufficient to ensure the Hall's ongoing viability. Concessionary rates are offered to registered charities.

Achievements:

The income in 2025 fell this year from £58,032 to £55,097. This made up of a fall in interest received and a very minimal fall in regular, one-off booking income and Advertising income. Also in 2024 there was income from Scottish Power of £1,365 for a settlement claim and this was not replicated in 2025.

It continues to remain essential that the hall generates a healthy surplus to ensure funds are available for its long-term maintenance. Hire rates were increased only in line with inflation. The Trustee and the Operations Team continued to promote community activities through their Website, Facebook and the Village Venues leaflet, which is published and distributed three times a year to over 3,000 households.

The Operations Team continue to be located at an office at Sunningdale Village Hall, Church Road, Sunningdale since the management of the hall transitioned from the Parish Council to the new Trustees. There has been just one change to the operations team in 2025. Maria Crawford-Smith joined as Village Hall Manager in April 2025.

Public benefit:

The Charity Trustees believe that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charity Commission.

Rachel Turner
Trustee

23 June 2026

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Independent Examiner's Report to the Trustees of SUNNINGDALE VILLAGE HALL

We report on the accounts of the trust for the year ended 31 December 2025, which are set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charities Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- 1) which gives us reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act, and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or;
- 2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

For and on Behalf of Auditing Solutions

23 June 2026

SUNNINGDALE VILLAGE HALL

Income & Expenditure Account
for the year ended 31 December 2025

	<u>Notes</u>	<u>2025</u>	<u>2024</u>
	£	£	£
<u>Incoming resources</u>			
Hire income			51,619
		52,315	
Advertising income		510	950
Donations		2,111	2,405
Gift Aid Income		510	0
Interest received		347	997
Other Income		0	1,365
		55,097	58,032
<u>Resources expended</u>			
Advertising		105	3,023
Repairs & maintenance		7,139	12,628
Bookkeeping and Examiners Fee		3,513	2,138
Rent, rates and refuse		4,730	3,214
Cleaning		11,961	10,990
Insurance		1,322	1,316
Light and heat		4,967	3,824
Management charges/wages		23,937	14,937
Printing, Postage & Stationery		43	315
Telephone		548	342
Sundry expenses		-238	538
Computer & Software Cost		632	366
Professional & Legal Fees		63	1,950
Depreciation		189	108
Bank Charges		25	0
		58,936	55,689
<u>Net (outgoing) / incoming resources for year</u>		(3,839)	2,343

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Balance Sheet
as at 31 December 2025

		<u>2025</u>		<u>2024</u>	
	<u>Notes</u>	£	£	£	£
<u>Tangible fixed assets</u>			486		361
<u>Current assets</u>					
Debtors	3	2,037		1,442	
Cash at bank		48,841		49,128	
		<u>50,878</u>		<u>50,570</u>	
<u>Current liabilities</u>					
Accruals and trade creditors	4	7,282		3,011	
<u>Net current assets</u>			43,596		47,559
<u>Total assets less current liabilities</u>			<u>44,082</u>		<u>47,920</u>
<u>Capital account</u>					
Unrestricted Funds at 1/1/2025 brought forward			47,920		45,577
(Deficit) / surplus for the year			<u>(3,838)</u>		<u>2,343</u>
<u>Total reserves</u> (all unrestricted)	5		<u>44,082</u>		<u>47,920</u>

These Financial Statements were approved by the Board of Trustees, who confirm that they have made available all relevant records and information for their preparation, and were signed on its behalf on 23 June 26.

Rachel Turner–Trustee

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Notes to the accounts for the year ended 31 December 2025

1. Accounting policies

1.1. Accounting convention

The accounts are prepared under the historical cost convention on the accruals basis.

1.2. Income

Income represents the total income value from all sales and other sources during the year.

3. Debtors

	<u>2025</u>	<u>2024</u>
	£	£
Prepayments	1,553	1,315
Trade debtors	484	0
PAYE	0	127
	<u>2,037</u>	<u>1,442</u>

4. Accruals and Trade Creditors

	<u>2025</u>	<u>2024</u>
	£	£
Trade creditors	1,490	302
Sundry Creditors	2,854	83
PAYE	39	0
Deposits held	1,300	1,600
Accruals	1,599	1,026
	<u>7,282</u>	<u>3,011</u>

5. Reserves (all unrestricted)

	<u>Brought forward</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Carried forward</u>
	£	£	£	£	£
Designated Hall Redecoration and Repainting Fund	26,274	-	-	-	26,274
General Funds	<u>21,646</u>	<u>55,097</u>	<u>(58,935)</u>	=	<u>17,808</u>
Total Reserves	<u>47,920</u>	<u>55,097</u>	<u>(58,935)</u>	=	<u>44,082</u>