



TERMS & CONDITIONS FOR ONE OFF ADVERTISEMENTS

		Price
<p>Advertising Package for One Off advertising</p> <p>This could be someone hiring the hall for an event which would happen a few occasions a year e.g. monthly markets, charity events, quiz nights, children's shows and more</p>	<p>The hirers event will receive a News Story which will appear on SVH website two months before the event, until the date of the event.</p> <p>Details of how the event went can be shared with SVH and this will be kept on the News Page Tab permanently.</p> <p>The hirers event will appear on the SVH Instagram page with up to 5 photos (this is also linked with Facebook) which will be shared to our stories throughout the month.</p> <p>A poster, provided by the hirer, can go onto the notice board outside the venue and leaflets can be left inside SVH foyer.</p>	£25 for one advert
Additional Terms	<p>Hirers can choose to remove their adverts at any time, by contacting the advertising manager. Payments are non-refundable, even if adverts are withdrawn.</p> <p>Hirers are responsible for updating the website and social media manager if any changes need to be made to their logo, website or contact details</p> <p>Hirers are responsible for sending details of how the event went with the website and social media manager.</p> <p>SVH has the right to increase the fee's at any time. This would not affect an invoice which has already been issued.</p>	

GENERAL INFORMATION

The Hall is managed on behalf of Sunningdale Village Hall Board of Trustees by Chelsea Willetts, the Operations & Bookings Manager. For the purpose of the document, the hall will be referenced to as SVH.

- For invoice queries, contact: chelsea.willetts@svhcommunity.co.uk or by phone: 07366 300574
- For advertising and social media queries contact: rachel.aujla@svhcommunity.co.uk or by phone: 07868 303841
- Our website address is www.sunningdalevillagevenues.co.uk